

Koontz PTO Meeting Minutes
September 27, 2016
Koontz Media Center
8:00AM

Present: Cate Rheney, Kim Murphy, Laura Douglas, Melanie Berlin, Erika Eill, Shannon Reese, Heather Vargas, Robyn Thomason, Rashoni Thayccar, Beatrice Fell, Robin Board, Adam Vorhis, Melissa Smart, Shellie Whitmire, Melody Eustis, Beth Roberts, Mandy Klepper, Caroline Wilder

- I. **Welcome/Call to Order** – Kim Murphy, 8:06AM.
- II. **Approval of Meeting Minutes from April 26, 2016 and August 20, 2106** – A motion was made and approved unanimously.
- III. **President Statement** – Kim Murphy
 - a. Budget approval – a motion was made and the 2016-7 PTO budget was approved unanimously.
 - b. Open vacancies – we still have 3 positions available: spirit night/fun foods, garden, and health fair. Please let Kim know if you are interested in any of these positions.
 - c. Welcome: Email from Committee Chairs to Volunteers – Laura Douglas is our new membership chairperson and she requested that we please make sure to contact any volunteers who indicated interest in our committee. And Hannah Lim has become the 6th grade dance chairperson.
 - d. Buncombe County Schools – Volunteer Tracker (<http://appgarden6.app-garden.com/VolTrackNC110.nsf>) - every volunteer at our school must go on-line and fill out this form.
 - e. Fun Foods Night – Chipotle night brought in >\$400. Our next night is at Iannucci's on October 4th.
 - f. Facebook Page – Updated LIKE US KoontzPTO – Erika Eill and Kim Stevens helped us with this – thank you!
 - g. Glow Run: Ready, Set, Glow – scheduled for Friday, September 30th – volunteers are needed and can sign up through SignUpGenius.
 - h. Koontz Kickball Tournament – scheduled for Friday, October 14th after school (rain date is October 28th). Beth Roberts is heading this up. Parents are invited to come.
- IV. **Principal's Report** – Ms. Board let us know that on September 30th a new BCS website is going live. The school has deleted 2 old FB sites and is now operating under 1. Kayleigh Smith is posting on Instagram on behalf of Koontz. A new club, Ted Talks For Students, is forming and being headed up by Delana Parker. The club will meet on Thursdays and will have 13 sessions for the year. In May, Koontz will have our own Ted Talk. For LIM,

BClip is coming to video our school on 10/6 and then to Avery's Creek. This video will be shown on 11/16 when Stephen Covey will be at the Crown Plaza Resort. November 17th is Heritage Night and Leadership Night. We do not have enough funds to purchase all the EL curriculum books, but EL has given us another \$4000 to make up the difference. The Health Fair is on 10/5 and we need volunteers to help man the stations. BCS has volunteered to host a Robotics tournament on Friday, 10/21 from 8AM-2PM. They would like for us to start a Robotics team through their organization.

- V. **Teacher Representative Reports** – No reports.
Kayleigh Smith (5th Grade), Ashlee Keller (6th Grade), Title One (Mallroy Morrill)
- VI. **Treasurer Report** – Mandy Klepper reviewed our profit and loss statement. We have made \$7030 so far with our “no fuss” fundraiser, \$700 in PTO membership dues, \$400 has been donated to our tech fund and the glow run has generated \$6825 so far.
- VII. **Vice Presidents’ Reports**
- a. Erika Eill, President-Elect let us know that Denise Ingram’s office donated a generous number of thermometer covers (\$100) – this is very helpful as this line item is over budget. Erika asked us to please increase the number of “likes” on our FB page and let us know that bakers are needed for the Glow Run.
 - b. Amy Haldeman/Kim Stevens – Amy sent in a written report letting us know that they are looking at having 2 programs - one in the fall and the other in the spring. They will attempt to make the program coordinate with curriculum.
- VIII. **Committee Reports**
- a. Fundraiser – “No Fuss Fundraiser” - we have raised >\$7000 so far; we will need to revisit our budget after the Glow Run.
 - b. PTO Membership – Laura Douglas reported that we have 127 members total, 34 are staff.
 - c. Banners/Partners in Education – Shannon Reese let us know that the deadline has been extended until 10/14. We are working with Jen Loizzo at Valley Springs to sell banners. Each banner costs \$45 to make. The cost of 1 NEW banner for the sponsor is \$375 and a renewal is \$300. If the sponsor wants to have a banner at both schools, the cost is \$600 for 2 NEW banners and \$500 for a renewal.
 - d. Box Tops – Robyn Thomason and Beth Roberts – their plan is to have a flyer go out for the 10/21 deadline and to ask Mr. House to promote the collection on the morning news.
 - e. 5th/6th Grade Dance Parties – Denise Ingram and Hannah Lim are chairing this committee. The 5th grade dance is scheduled for 2/10 and the 6th grade for 2/24.

- f. Fun Food Nights – We have decided to try to divide and conquer this committee since there is no chairperson. Please sign up to take charge of one of these nights. The next one scheduled is for October 4th at Iannucci's.
- g. Heritage Night – Melanie Berlin and Cate Rheney – the HN meeting with Ms. Board minutes were distributed. We need volunteers to make food for Africa. Our first meeting with the entire HN committee is scheduled for 9/28.
- h. Hospitality – Shellie Whitmire and Michele Cady are the chairs of this committee and their next scheduled event is a luncheon on 10/14. Chilis will be catering and they need parents to volunteer to make desserts and drop them off the morning of the luncheon.
- i. Kick Ball Tournament – Beth Roberts is chairing this event and the date is 10/14 after school from 3-5PM. The plan is to have lots of small teams with a parent and a faculty member on each team. Food will be available for purchase – pizza and Kona Ice. The committee will attempt to put kids and friends on the same teams. The rain date is 10/28. The UPS store supplied all the flyers for free. The cost will be \$10/student and will include a t-shirt. Registration forms will be sent out this week.
- j. Movie Night – Twyla Ryan is the chair and this event is scheduled for 3/17.

IX. New Business

- a. PTO meeting time – The 8:00AM time makes it difficult for teachers to attend but easier for parents to attend. If you cannot attend the meeting, please email a report to Kim Murphy prior to the meeting. Melanie Berlin agreed to substitute in a teacher's class if he/she wants to attend the meeting.

Adjourned: 8:56AM

Next Meeting: October 25th at 8am in the Koontz PTO Room or the Media Center

Recorded by: Cate Rheney, Secretary