

**Koontz PTO Meeting Minutes**  
**October 25, 2016**  
**Koontz Media Center**  
**8:00AM**

Present: Cate Rheney, Kim Murphy, Melanie Berlin, Erika Eill, Shannon Reese, Robyn Thomason, Robin Board, Chris Cowan, Mallory Morrill, Beth Roberts, Mandy Klepper, Caroline Wilder, Nellie Worden, Denise Ingram

- I. **Welcome/Call to Order** – Kim Murphy, 8:07AM.
- II. **Approval of Meeting Minutes from September 27, 2016** – A motion was made and approved unanimously.
- III. **Teacher Representative Reports** –
  - a. Mallory Morrill, Title 1 – Mallory shared the parent involvement policy and the home-school compact and asked for input and suggestions. Erika Eill will share these items on our Koontz PTO Facebook page when they have been finalized. All completed and planned parent/PTO events were reviewed as well for accuracy. Title 1 has \$1000 to be spent at Ingles for Heritage Night. One of the Title 1 teachers must go shopping with a HN chairperson in order to pay the bill.
  - b. Christy Woppman, UAs – Christy sent a report to Kim that thanked the PTO for the delicious teacher/staff luncheon. She let us know that she is holding Rockin’ Rams solo auditions on 10/26 at 3:45pm and the band concert is scheduled for 12/6 at 5:30PM. The Rockin’ Rams will perform at HN.
  - c. Kayleigh Smith, 5<sup>th</sup> grade – Kayleigh sent in a report:
    - i. 5<sup>th</sup> grade would like to thank the PTO for the staff luncheon of soup and salad. It was very much appreciated.
    - ii. All 5<sup>th</sup> grade classes have been on their Montreat Field trip. There was positive feedback from students and staff. Val is in the process of seeing if there are any outstanding fees that may need to be covered by PTO.
    - iii. Very positive student feedback about the GlowRun and Kickball tournament. Students were wondering if/when they would get their kickball tshirts.
    - iv. Sensory boxes are being made by Krista Fox to be distributed to each class for any child who may need to take a time out or need some kind of tactile object to handle in order to keep their focus.
    - v. Deadline for HN puzzle pieces has been set and classes have begun to work on the pieces in class time.
  - d. Ashlee Keller, 6<sup>th</sup> grade – Ashlee sent in a report:

- i. Thank you for the luncheon – it was delicious and much appreciated.
- ii. Our field trip was great with a lot of team building and problem solving for all of our students. As of right now, we will not need any money from our PTO field trip account but Ms. Passmore is getting the final word on that ASAP and I will get back to you if we do need anything.

**IV. President Statement – Kim Murphy**

- a. GlowRun and Kickball Tournament – both were successful but next year we will try to spread them out a bit.
- b. Fun Foods – Iannucci’s night brought in \$200. The date for the Chick Filet night will change due to scheduling conflicts with surrounding schools. The new Chick filet night will be 11/29 from 4-8PM. Erika will send out an email to try to get a chairperson for this event.
- c. First Business Corporate Match for HP – Kim was able to get this set up for us. Please let her know if anyone would like to make a donation to get matched.
- d. Purchase of Software (Renewal of NEWSOLA) for \$2362.50 – Ms. Board has requested that the PTO use PTO funds to cover the subscription cost of this software program. It was discussed where this money could come from keeping in mind that we haven’t met our fundraising goal this year. We have \$435 that was donated to our technology fund, \$950 in a separate technology fund, \$100 left over from open house and we potentially have \$1000 that hasn’t been used for field trips at this point in time. It was voted to cover this item and to consider making it a permanent part of our budget for next year.

**V. Principal’s Report – Ms. Board** let us know that the LIM symposium is on November 16<sup>th</sup> and 17<sup>th</sup>. Mr. Cowan shared with PTO that Beverly Hanks through Hands On Asheville came to Koontz to help beautify the school. They helped frame PBIS posters. Mr. Cowan purchased the frames and PBIS will reimburse him the cost of those. PTO no longer has a PBIS line item in our budget. Quotes on the walls were also traced with sharpies and will need to be painted by staff or students.

**VI. Treasurer Report – Mandy Klepper** reviewed our profit and loss statement. We have made \$8470 so far with our “no fuss” fundraiser, and the GlowRun brought in a lot of money but had considerable expenses as well. We are still short over \$4000 to meet our overall fundraising goal of \$15,000. The \$487 taken from special projects bought a laptop for our treasurer. We still have not received a check from Publix. They will not cut a check until we have accumulated \$200 and we are \$71 short of that.

## **VII. Vice Presidents' Reports**

- a. Erika Eill, President elect - Erika displayed several mock up logos for our PTO. They were discussed and feedback given. She will bring them back for our next meeting.
- b. Amy Haldeman/Kim Stevens – No report.

## **VIII. Committee Reports**

- a. PTO Membership – Laura Douglas had no report but we have 158 members and 24 are staff.
- b. Banners/Partners in Education – Shannon Reese let us know that the deadline was 10/14. We are still collecting checks so the hang date must be pushed back. Shannon will touch base with Mr. Cowan about this.
- c. Box Tops – Robyn Thomason and Beth Roberts – we have collected as of today \$475 worth of boxtops. Mrs. Howard's class donated the most. Collection of boxtops needs additional advertising for the next collection time.
- d. 5<sup>th</sup>/6<sup>th</sup> Grade Dance Parties – Denise Ingram and Hannah Lim are chairing this committee. The 5<sup>th</sup> grade dance is scheduled for 2/10 with a rain date of 2/24 and the 6<sup>th</sup> grade for 2/17. These were changed to accommodate Denise's schedule. The theme will be "Snow Ball" and they hope to have parents donate food to keep costs down. They will approach Holly McCurry to see if she wants to be the DJ.
- e. Fun Food Nights – See president's report.
- f. Heritage Night – Melanie Berlin and Cate Rheney – the letters requesting help from area restaurants have been sent. Iannucci's and Barbaritos have confirmed so far. We are recruiting "continent captains" to be in charge of meeting and greeting parents and collecting the food from them when they get to the school.
- g. Hospitality – No report. Their next scheduled event is 12/9 – holiday cupcakes.
- h. Kick Ball Tournament – Beth Roberts declared it a success! The weather was great and the kids and parents and faculty had a great time and would like to see another one done where parents and faculty can play too. We are still waiting on the t-shirts to arrive – they were delayed due to the hurricane. Beth thanked the custodial staff and all the staff that stayed and helped with this event.
- i. Movie Night – Twyla Ryan is the chair and this event is scheduled for 3/17. The movie is TBD.

## **IX. New Business**

- a. PBIS – needs Lead Social volunteers. Please contact Wendy Holt ([wendy.holt@bcsemail.org](mailto:wendy.holt@bcsemail.org)) to help if you can on 11/9 at 1PM.
- b. Book fair volunteers are needed. Please contact the media center coordinator, Renee Handley ([renee.handley@bcsemail.org](mailto:renee.handley@bcsemail.org)) if you can

help. The dates are 12/5-9 for the actual fair. The set up date is 12/1 and the preview date is 12/2.

- c. Peanut Free Zone – it has been requested that the cafeteria have a “peanut/tree nut free zone” for those kids allergic to nuts. Ms. Board suggested that each 3-teacher team designate a space for these kids to sit. This will be discussed at the next SIT meeting.
- d. Fundraiser for Spring? – Several ideas were discussed including another kickball tournament or a dodge ball tournament.

Adjourned: 9:30AM

Next Meeting: November 22<sup>nd</sup> at 8am in the Koontz PTO Room or the Media Center,  
No meeting in December

Recorded by: Cate Rheney, Secretary