

Koontz PTO Meeting Minutes
February 28, 2017 Koontz PTO Room 8:00am

Present: Kim Murphy, Erika Eill, Cate Rheney, Mandy Klepper, Chris Cowan, Lori Hilliard, Twyla Ryan, Robin Board

- I. **Welcome/ Call to Order** – Kim Murphy called the meeting to order at 7:59am.
- II. **Approval Meeting Minutes from February 28, 2017** –approved unanimously.
- III. **Teacher’s Representative Reports and Title One**
 - a. Title One – Mallory Morrill - First, we would like to say thank you so much for the luncheon early this month. It was delicious! We appreciate all the effort spent in creating such a varied lunch experience with options for multiple dietary needs. Secondly, we would like to invite PTO members to participate in our parent involvement survey. Some of these questions pertain only to Title I events, so you may not be familiar with them. Your input, though, on the remaining events will help us as we plan our school-wide and Title I parent involvement events for next year. The link to the Google Form is: <https://goo.gl/forms/cm5ESYNBpcSNPzop1>.
 - b. 5th Grade – Kayleigh Smith – 5th Grade would like to thank PTO for the crockpot luncheon they provided for teachers. It was very much appreciated. The movie night was enjoyed by our students. Our trip to the symphony got cancelled, so the \$2 that the students paid for that, has been put towards our end of year field trip to Biltmore House, taking the cost down to \$30. We will be going in the last 2 weeks of April, and splitting into 3 classes at a time. We will be taking school buses, leaving at 8 and arriving back at 2.15. The program we will be doing is the 'going green' program that teaches about sustainability. Included in the price is transportation, a ticket to the house and an ice cream from Antler Hill village. Thanks for all that the PTO do.
 - c. 6th Grade – Ashlee Keller – Thank you for our luncheon. It was delicious. Parents should put together a cookbook! Final payment deadline for the field trip is coming up on Friday. NJHS notes from DeLana Parker:
 - i. Induction Ceremony is April 20 at 7 pm
 - ii. Rockmont end of year celebration is May 17 from 3-7:30 pm
 - iii. We are still collecting for Sweet Cases fundraiser. Link is on my website.
 - iv. MANNA through end of week.
 - a. UA - Christy Woppman - Mrs. Woppman was unable to attend but Mrs. Hilliard was able to come. The general chorus, the flute chorus and the all-county quartet will be performing at Wild Wings for our fun foods night.

- IV. **President statement** – Kim Murphy
 - a. Kim thanked the following committees for successful events – Hospitality, Global Friday (Music), and Movie Night. These events made up for the fundraising deficit from the fall.
 - b. The next Fun Food Night is at Wild Wings Café on Monday, April 3rd from 4-8pm.
 - c. The end of the year dinner is scheduled for Tuesday, May 23 from 5-6pm. The location is pending.
 - d. We still need every committee to document a description of position and send all electronic docs to Erika Eill to put on Google drive.
- V. **Principals' Reports** – Mrs. Board let us know that Eaton will be coming to our school as part of the Hands On Days of Impact initiative on April 6th.
- VI. **Treasurer's Report** – Mandy Klepper
 - a. Budget Report - Mandy reviewed the most current P&L statement. She noted that Hospitality has come in way under budget and still have over \$1700 for Teacher Appreciation Week. We may need to alter their budget for next year. We had a \$250 sponsorship for the musical.
- VII. **Vice President's Report** – President-Elect: Erika Eill
 - a. Global Themed Friday update – April 21 is the next one and it will be World Character Day. There was an increase in participation in the most recent one compared to the first one. We made \$247. The final one will be on Earth Day (5/19/17) and will be tie dye and flowers themed.
 - b. Garden/ Plant Sale – this will happen April 27th from 10am to 4pm. We will be selling herbs (parsley, cilantro, dill and chives) and tomatoes (5 different kinds), \$3 each. We have planted 500 individual plants. We have plenty of seed left over and will be looking at options for it.
 - c. Orientation for Rising 5th grade parents scheduled for some time in April. We need to be present to encourage future PTO membership.
- VIII. **VP Report – Programming Update:** Amy Haldeman and Kim Stevens
 - a. April 21st – We have the Children's Theater of Charlotte perform "New Kid" (Time: 8:15am and 9:15am)
- IX. **Committee Reports**
 - a. Movie Night – Twyla Ryan: March 17th at 7pm.
 - i. Movie night presenting Trolls was held on 3/17/17 in the CT Koontz Gymnasium. The event's goal was community building within the families at CT Koontz. The event was overall successful with approximately 200 people in attendance.
 - ii. Positive notations
 - iii. Trolls was an excellent movie choice; many families had not seen it
 - iv. Cotton candy after the movie was a huge hit
 - v. Weather was just right; too cold for outside activities
 - vi. Timing of show was beneficial for families to get home and come

to the show

- vii. Pizza Hut was a hit with families
- viii. Movie Trailer was a great marketing tool the day of the event. Many kids got excited and said they were going
- ix. Volunteers were extremely helpful

b. Negative notations

- i. Lights in the gym keep turning on
- ii. Pizza Hut failed to deliver the right number of pizzas and were then late in being ready. Families had already arrived, volunteers were not ready. It was very chaotic in the beginning and pizzas had to be ordered. Many families who did not pre-order wanted to purchase whole pizzas but were unable to. By the time the pizzas arrived, families had filled up on other concessions and did not buy the pizza. Had we had the right number of pizzas at the beginning, we would have sold out. Instead we were left with 15 pizzas. Pizza Hut was great to deal with but would reconsider using them for large events.
- iii. Leftover pizza was taken to a homeless shelter.
- iv. Meal deal included popcorn but we quickly ran out; had small bags of chip that were used. This cut into profits
- v. Volunteers noted that there were kids trying to take concessions

c. Recommendations

- i. Movie choice should be a choice that is newly released.
- ii. Pizza Hut was great to deal with but would reconsider using them for large events.
- iii. This event should not be seen as a fundraiser but as a community builder

d. Box Tops – Robyn Thomason and Beth Roberts - The final Box Tops have been turned in and our budget was met.

e. Fun Food Nights – Next Fun Food Night at Wild Wings Café, Monday April 3rd. Flyers to go out this week.

f. Hospitality: Shellie Whitmire: March 10th Crock Pot lunch was a HUGE success. The next event scheduled is for Teacher Appreciation Week (May 1-5th).

X. **New Business**

a. Drama – Wizard of OZ sponsorship May 4-6. Mrs. Hilliard presented a proposal and quote to purchase pipe and drape for the stage. The quote is from Georgia Expo. The PTO members present encouraged her to prepare a new quote including the high end fabric, the entire area needed, and storage requirements and then to submit it to the PTO board for approval.

b. We need to consider making Newsela a budget line item if we are going

to pay for it each year. Consider making the line item named “software” in case it changes in the future.

- c. Proctors are needed for EOG testing May 26th through June 1st.

XI. **Adjournment at 9:01am**

Recorded by: Cate Rheney, Secretary

MARK YOUR CALENDAR:

Early Release – March 9th, 2017 Fun Food Night – Monday April 3rd from 4-8pm, Spring Break – April 10-17, 2017, Global Theme Friday (World Character Day) – April 21st, PTO Monthly meeting April 25th at 8am (PTO room), Teacher Appreciation Week – May 1-5, Spring Musical – May 4th at 7pm and May 5th at 2pm, May 23rd PTO change over gathering (TBD).