



**Charles T. Koontz**  
**Intermediate School PTO**  
**Meeting Minutes– October 31, 2017**

305 Overlook Rd  
Asheville, NC 28803  
828.684.1295  
ctkoontzpto@gmail.com

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**PTO Room - 8:00am**

- Welcome/ Call to Order - Erika Eill **8:05am**
- Minutes approval from September, 2017 (2017 - 2018 Secretary - Heidi Ewing) **Rhonda moved to approve the previous meeting minutes, Erika seconded the motion--minutes approved.**
- President Report - Erika Eill
  - Teachers in Jeans - “Koontz Ca\$h-ual Fridays” - every Friday, started 9/22: donation based. SIT decided 1<sup>st</sup> semester donation benefactor is the PTO! **\$412 have been raised to far.**
  - Teacher room by cafeteria - Katie Ziadie has ideas! **Decals for the wall, art prints with inspirational quotes, magazine rack, tray to organize condiments, caddy for plasticware.**
  - PTO Plaque for gym - keeping this on the agenda **Ronda will work on this.**
  - Volunteer opportunities - Koontz Kleanup (11/4), Heritage Night (11/16), Book Fair (Dec) **Volunteers are needed! We need 4 bags of winter fertilizer for Kleanup Day. Mr. Cowan would like to schedule an additional Kleanup in the Spring as well, likely near Mr. Koontz’s birthday. Trees, shrubs, flowers, etc will be planted to liven up the beds.**
  - **Restaurant donations and parent volunteers are needed. Teachers have already signed up to help, but parent volunteers need to sign-up online.**
  - **New PTO Bulletin newsletter - every two weeks or so This is new, just a way to get the word out about current events.**
- Principals’ Reports - Mr. Reginald Bright/Mr. Chris Cowan

**A new 5th grade teacher has been hired, so far it is going well. The guidance counselor worked with the newly created classroom to help them feel united as a class. A new “Parent Liaison” may be hired (Part-time). Advocate for parents, meeting with parents and teachers, community relationships, outreach to community. We are also looking to hire several part time math tutors. We handed out fun foods flyers at drop off in the morning--next time the Lighthouse team will help**

**Glow run and Kickball tournament went well--thanks for all the PTO does. Bus drivers are still being interviewed, but this is a slow process.**

**Next Wednesday & Thursday--NC check-in, formative assessment. No proctors needed. 2 hours, formatted similarly to EOGs. Gives feedback about student knowledge.**
- Teacher Representatives’ Reports
  - 5<sup>th</sup> Grade - Aylett Burchfiel
    - **Thank you! Thank you! for the lunch PTO provided for us. We appreciate your thoughtfulness in providing us with such a great meal.5th grade will be going to the Biltmore House in the spring. We will be sending out field trip forms as soon as we get back from the winter holidays in January.**
  - 6<sup>th</sup> Grade - Deborah Passmore **nothing to report**



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- UA / Leader In Me - Lori Hilliard
- Treasurer's Report - Laura Douglas
  - Budget Report **\$9,400 so far. Goal is \$15,000. Kickball netted about \$900. Glow Run was a negative, but a refund may be coming. About \$1,000 has been spent on teacher budgets. Money will need to be paid out for Kickball pizza.**
  - **Banners money?**
  - **We have money for Field Trip Scholarships and Heritage Night food**
  - Continue discussion: "big ticket item" from PTO to school, poster printer
    - **Samples sent from Poster printer company. Monitor with templates, laminates, sticky backed, more than the UPS can do. School can be responsible for the materials and we will buy the printer.**
  - **New discussion - half-day clubs budget item? Mr. Bright will get us a list and some ideas about which ones need funds. Legos and yoga mats are needed for example**
- Vice Presidents' Reports
  - President-Elect - Amy Wamsley
  - VP Programming - Amy Haldeman, Lainey Sherwood
    - **Chinese Acrobats are coming (we piggybacked on Estes). We may have a rap group coming from Charlotte to discuss bullying.**
    - **TC cheerleaders and band are coming in Spring to get kids thinking about High school activities and get involved. Perhaps Seniors come over and do a walk through the hallways.**
- Committee Reports
  - PTO Membership - Robyn Thomason **Tax letters went out, email or student given a letter.**
  - No Fuss Fundraiser - Erika Eill **Extended to Nov 15th. Student phone call was released last night. Feedback from some parents have been that they want the kids to sell things rather than just asking for money. Estes had a "strive for 35" goal with a fun run/fidget spinner prizes. Can we ask for \$\$ in the car line? A morning and an afternoon? Next year we should add checkboxes with specific dollar amounts.**
  - Hospitality - Lauren Brown & Angela Bailey **Going well--last week teacher got treat bags in their mailboxes. Next month, gum in mailboxes.**
  - Fun Foods
    - Lunch - every Tuesday after PTO meetings (meeting dates below), Farm Burger **\$147 last month no numbers yet from White Duck Taco**
    - All Day Donations - November 9: Spirit Night, 5pm Honors & 6<sup>th</sup> Grade Chorus Sing! @ Luella's;
    - Dinner -
      - December 12: White Duck Taco;
      - April 10: Spirit Night @ Wild Wing Cafe (chorus & band perform!) 5-8pm
  - Glow Run (September 29) - Lainey Sherwood



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- Box Tops (first due date October 20) - Laura Gonzalez **no numbers yet, but they are working**
  - Kickball Tournament (October 27) - Beth Roberts & Leslie Manner
    - **Well attended and students had fun.**
  - Heritage Night (November 16) - Ms. Hilliard
  - Sponsorship/Banners - Gym (old)/Fence (new) - Shannon Reese & Raquel Haro
  - 5<sup>th</sup> (Feb 16) & 6<sup>th</sup> (Feb 9) Grade Dances - Denise Ingram, Leslie Manner & Betsy French
    - **Themes? We are going to separate the grades this year. Healthy foods rather than candy. Gym teachers will DJ**
  - Movie Night (March 16) - Twyla Ryan
  - “Koontz Day”, Spring Festival (April 28) - Mr. Koontz’s birthday, Earth Day, Plant Sale...
- **New Business Can we get Peachjar like Valley Springs? (Amy & Laney have already talked to Mr. Bright about this).**
  - **Meeting Adjourned 9:36**

**MARK YOUR CALENDAR:**

October 31: TODAY! Fun Food Lunch at Farmburger! 10% of proceeds 11 - 4

November 4: Koontz Kleanup Day

November 9: Fun Food Night at Luella’s! 10 of proceeds ALL DAY! Honors & 6<sup>th</sup> Grade Chorus to perform starting at 5pm!

November 16: Heritage Night **(numerous volunteers needed)**

October 27: No Fuss Fundraiser Ends, Kickball Tournament

All future PTO meetings will be the last Tuesday of each month, at 8am:  
11/28, 1/30, 2/27, 3/27, 4/24.

The May 29 transition gathering will be organized at a later date.