



**Charles T. Koontz  
Intermediate School PTO  
Meeting Minutes - August 21, 2018**

305 Overlook Rd  
Asheville, NC 28803  
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**Media Center - 3:30pm**

- Welcome -Amy Wamsley
  - All PTO positions have been filled. Heather Wright is going to do banners
  - PE uniforms were picked up and will be distributed at Meet the Teacher on August 24. Another uniform order will be placed at the end of September. There will be a 3rd order for sweatpants later in the school year.
  
- Principal's Comments - Mr. Reginald Bright/Mr. Chris Cowan
  - The staff has been busy getting ready for Meet the Teacher.
  - There are 8 new teachers this year.
  - Details for where PTO will distribute uniforms, take membership applications, accept Glow Run sign ups and grocery store sign ups were discussed.
  - Budget: Mr. Bright mentioned that he is looking to add additional radios, at a cost of \$250 each, to the budget so there can be at least 1 radio in each pod. Additional security cameras are also needed. Mr. Bright is currently trying to get a quote on those radios. Buncombe County is currently looking at how to increase security at all schools. Since there are other schools who don't have any cameras, it is not likely that Koontz will receive funds from the county to purchase radios. New playgroup equipment is also needed for the teachers. Mr. Bright also mentioned that the school gets limited funds for art supplies. The art teacher may send a proposal asking for PTO funds.
  - Fitness Trail: Mr. Bright has met with facilities to discuss the possibility of creating a fitness trail. In order to afford, a fundraiser or corporate sponsorship would be needed. **Mr. Bright is going to organize a meeting to determine if there is interest in implementing.**
  - PBIS: Events will be simplified this year. There will be 3 events instead of 4.
  
- Financial Update - Heather McMeans
  - A separate meeting was held directly after the PTO meeting to discuss.
  
- Glow Run Update - Heather McMeans
  - Heather provided a detailed handout on the plans for the Glow Run event.
  
- Fundraising Update - Lainey Sherwood
  - Lainey is in the process of drafting a letter for no fuss fundraising that will be distributed to all students 2-3 weeks into the school year. There will be a time limit on raising \$. The first fundraising period will be between Mid-September through September 30. A fundraising goal was discussed in the Financial meeting but Lainey is hoping to raise \$15K.
  - There was discussion about having 5th and 6th grades buddy up as teams and setting goals for those teams. Having a theme day or dress down day was discussed as an incentive for meeting fundraising goals.
  
- Banner Discussion - Amy Wamsley



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- Heather Wright is going to manage banners for the school year. She will create a form to invoice businesses for the existing banners. Payments will be due by December 1.
- If business do not pay their invoices, the banners will come down during the summer of 2019.
- Lainey Sherwood will solicit business for new banners.
- New Business/Next Meeting Date - Amy Wamsley
  - Volunteers are needed for Meet the Teacher. Lainey and Heather McMeans agreed to work at the membership table. Amy W. will distribute uniforms.
  - Next Meeting Date: **September 17, 3:30 pm**