



**Charles T. Koontz
Intermediate School PTO
Meeting Minutes - September 17, 2018**

305 Overlook Rd
Asheville, NC 28803
828.684.1295

ctkoontzpto@gmail.com

PLC Room - 3:30pm

Attendees: Amy Wamsley, Heather Wright, Lainey Sherwood, Jenny Iaquinto, Lizzie Draper, heather McMeans, Amy Goins, Chris Cowan, Natalie Grinnell, Lori Hilliard, Leslie Manner, Angela Bailey

- Welcome -Amy Wamsley
 - Calendar: Tentative Dates for PTO Events were added to the calendar
 - Glow Run - Sept 28
 - Kickball Tournament - March 29 with a rain date of April 5
 - Staff Basketball Game @ Valley Springs - January 10. Note: In the past there have not been enough staff to play in the game. If that is the case, raffling \$5 tickets for kids to play in the game was discussed as an idea. Mr. Cowan also suggested raffling courtside seats and having a canned food drive for the event. **Amy Wamsley is going to check to see if the Valley Springs Gym is available that night.**
 - 5th grade celebration/dance - February 22
 - Movie Night - March 1
 - 6th grade celebration/Moving On Up - May 31
 - Membership Update: Membership packets will be sent home in folders this week.
 - PE Equipment: The PTO is attempting to buy balls for every team of teachers.
- Principal's Comments - Mr. Chris Cowan
 - The new staff is getting acclimated to the school.
 - A new curriculum coach has been hired.
 - The school is using i-Ready this year to assess students in math and ELA. Students will be assessed 3 times during the school year.
 - Lizzie's regular weekly newsletters is coming home weekly.
 - A question was asking regarding the teacher's use of Powerschool. Teachers do need to use it but there is no rule on getting grades in regularly. Parents let Mr. Cowan know that some teachers in a team are adding grades regularly while others are not. **Mr. Cowan is going to discuss this with Mr. Bright.**
- Development/Review/Evaluate Title 1 Plan & Policy
 - The Title 1 Parent Involvement Policy was reviewed and approved by the group.
- Financial Update - Heather McMeans
 - Teachers have started using their funds for classroom supplies.
 - Money is coming in for PE Wear
- Glow Run Update - Heather McMeans
 - The Glow Run was rescheduled to September 28 because of the weather.
 - As of today, 90 families and a total of 273 runners have registered.
 - **Heather Wright is going to go through the PTO Volunteer forms that came in at Meet the Teacher and provide names to people who signed up to volunteer at the Glow Run to Heather McMeans. She will get them placed.**



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- Heather McMeans will reach out to families/vendors to provide games for the night of the event.
- Fundraising Update - Lainey Sherwood
 - The 1st draft of the No Fuss Fundraising letter is complete was sent to Mr. Cowan for review.
 - Lainey plans to launch the No Fuss Fundraising at the Glow Run on September 28.
- Teacher Reports - Amy Wamsley
 - Amy Wamsley will find out who the teacher PTO reps are for this school year and get them involved.
- New Business/Next Meeting Date - Amy Wamsley
 - Hospitality is going to try to do something for the teachers once a month. Lori Hilliard's team meets the 3rd Thursday of the month to discuss their needs. Hospitality will reach out to Lori Hilliard. Heather Wright will send any contact information of people who signed up to help with hospitality to Angela and Jayme as soon as the PTO volunteer forms are turned back in.
 - PE Wear: The order from the end of August will be in soon. Amy W. needs 5-7 volunteers to help sort the 8,000 pieces of clothing on Thursday, Sept. 27 at 2:30 pm in the PLC. Amy Goins will create a sign up genius for those volunteers and will post to the Koontz PTO page. She will share link with Lizzie to post on Koontz page.
 - Open House: The PTO will have a table at both open house events (October 2 for 6th grade and October 11 for 5th grade.) We will have an Ingle's Tools for Schools sign up at those tables.
 - Next Meeting Date: October 8, 3:30 pm