



**Charles T. Koontz  
Intermediate School PTO  
Meeting Minutes - October 8, 2018**

305 Overlook Rd  
Asheville, NC 28803  
828.684.1295

ctkoontzpto@gmail.com

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**Media Center - 3:30pm**

**Attendees:** Amy Wamsley, Heather Wright, Jenny Iaquinto, Lizzie Draper, Heather McMeans, Amy Goins, Chris Cowan, Reggie Bright, Lori Hilliard, Leslie Manner, Julie Sigman, Chris Cowan

- Welcome -Amy Wamsley
  - Calendar: The calendar is almost finalized. **Amy W. is going to work with Kim Murphy to add dates to the calendar for Spirit/Restaurant Nights.** Once complete, the calendar will be published on Facebook, the Koontz PTO website and will be sent to Lizzie to attach to her weekly newsletter.
  - Membership: Amy reminded the group that the board needs to join the PTO
  - PE Equipment: Lainey has been talking to Dick's to get playground balls for 25% off. **Mr. Bright and Julie are going to check with all of the teachers to determine their recess equipment needs.**
  - PE Wear: There will be one additional order for PE uniforms this fall. Orders are due on November 2 and will be distributed at the end of November. The last order was massive and took a lot of time to sort and distribute. An idea was discussed of having high school students deliver the completed orders to the classrooms to save time on the November order (and will help those students earn volunteer hours.) New forms, which include the \$18 navy sweatpants, will be on the school website and Lizzie will distribute the form in her weekly newsletter. **Amy W. is going to write an announcement regarding the last PE order for the fall for Mr. Bright to read during his weekly Sunday all call.**
  - Outside Project: Mr. Bright and Amy W. are going to meet with the county to talk about ideas for play structures for the outdoor area.
  - Glow Run: Amy W. thanked Heather McMeans for all of the work she did coordinating and managing the 2018 Glow Run.
- Principal's Comments - Mr. Reginald Bright
  - Mr. Bright & Mr. Cowan held the first official "Coffee with the Principal" meeting. About 22 parents attended. Parents praised the improvement in communications between teachers, the school and parents.
  - The 1st open house with 6th grade occurred the previous week
  - 5th grade open house is scheduled for Thursday, October 11
- Financial Update - Heather McMeans
  - Overall, we are ahead of budget for the year. The Glow Run event ran about even. We have made \$1,898 to date for PE wear.
  - We have:
    - Supplied the nurse with underwear and socks
    - Purchased outdoor metal nets for the basketball courts
    - Paid a programmer to write a program that can be re-used to help assign children to clubs
    - Purchased a paper cutter for the 5th grade workroom
  - Mr. Bright bought new emergency bags for all of the teachers. **The PTO needs to buy 70 first aid kits for those emergency bags.**



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- **Mr. Bright mentioned that we are out of car rider tags. New tags need to get re-printed with a sponsor's name on them.**
  
- Fundraising Update - Amy Wamsley
  - Lainey is in the process of getting the No Fuss Fundraising letter translated. Once translated, a copy will go home in each child's folder.
  
- Committee Chair Updates
  - Kickball is still scheduled for March 29. It was confirmed that baseball will not have started on that date.
  - Heritage Night: 4 people signed up to help. Amy W. sent emails to those volunteers but they have not found a time that works for everyone to meet. Lori Hilliard will attend the meeting once that meeting is scheduled. **Businesses need to be contacted ASAP to donate food.**
  
- Teacher Reports - Amy Wamsley
  - **Mr. Bright will reach out to the teachers to determine who should be involved.**
  - UAs:
    - 5 students from Koontz made it to the Honors Chorus!!!
    - There are over 35 kids in the cast and crew of the Shakespeare Club, run by Beth Roberts. The students will be performing "Much Ado About Nothing" on December 6.
    - Ms. Elmore is looking to do an art show around the time of the 6th grade celebration. She is hoping it can be just for the students' art. She is also working on a silhouette idea with parts of heritage for Heritage Night. Paper may be needed.
  
- New Business/Next Meeting Date - Amy Wamsley
  - Next Meeting Date: **November 19, 3:30 pm**